

**MILWAUKEE COUNTY
CIVIL SERVICE COMMISSION MEETING**
Thursday, December 7, 2017 3:30 p.m.
Courthouse Room 306-Main

Minutes

ROLL CALL:

Present: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

1. The Secretary to the Civil Service Commission requests the approval of the Civil Service Commission minutes from September 28, 2017.

Recommendation of the Department of Human Resources: Approve.

ACTION: Dr. Karen Jackson made a motion to approve the minutes as provided; it was seconded by Dr. Elliott Moeser.

Ayes – 4: Mary Ellen Powers, Maria Monteagudo, Dr. Karen Jackson, and Dr. Elliott Moeser.

Noes – 0

Abstained – 1: Janet Cleary

2. The Secretary to the Civil Service Commission forwards the approved minutes of the Milwaukee County Personnel Review Board of September 26, October 10, October 24 and November 7, 2017.

Recommendation of the Department of Human Resources: Receive & Place on File.

ACTION: So ordered.

3. Update on information requested by the Civil Service Commission regarding residency requirements.

Appearances: Angela Nixon, Secretary to the Civil Service Commission
Molly Zillig, Assistant Corporation Counsel

4. From the Chief and Manager of Planning and Development of Parks, Recreation and Culture, requesting exemption for applicants of the Landscape Architect, as permitted under Wis. Stats. 63.08(1)(a), to open the application process to residents of other states.

Recommendation of the Department of Human Resources: Approve.

Appearances: Sarah Toomsen, Manager of Parks Planning and Development
Jill Organ, Chief of Parks Planning and Development

ACTION: Janet Cleary made a motion to approve the request, it was seconded by Maria Monteagudo.

Ayes – 5: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

Noes – 0

5. 2018 Meeting Schedule
 - a. January 18, 2018
 - b. March 15, 2018
 - c. May 17, 2018
 - d. July 19, 2018
 - e. September 20, 2018
 - f. November 15, 2018

6. Outside Counsel Contract for 2018

ACTION: Maria Monteagudo made a motion to approve, it was seconded by Dr. Karen Jackson.

Ayes – 5: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, and Dr. Elliott Moeser.

Noes – 0

7. Hearing Examiner Contract for 2018

ACTION: Maria Monteagudo made a motion to approve, it was seconded by Janet Cleary.

Ayes – 5: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson, and Dr. Elliott Moeser.

Noes – 0

(Per section 19.85(1)(b) of the Wisconsin Statutes, the Civil Service Commission may convene into closed session to discuss item 8 and may reconvene into open session to take action on the items).

To Convene in Closed Session for Consideration of Item 8

ACTION: Dr. Jackson made a motion to convene into closed session per section 19.85(1)(b) of the Wisconsin Statutes; it was seconded by Janet Cleary.

Ayes – 5: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

Noes – 0

To Reconvene into Open Session

ACTION: Janet Cleary made a motion to reconvene into open session; it was seconded by Dr. Karen Jackson.

Ayes – 5: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

Noes - 0

8. From the Civil Service Hearing Examiner submitting recommendations relating to employee suspensions and/or charges.

- a. **Laurie Kurczewski**, Certified Nursing Assistant, BHD
Hearing Examiner – Chuck Schumacher
Written Charges for Discharge, dated September 15, 2017

ACTION: Dr. Karen Jackson made a motion to accept the recommendation to reinstate the employee with backpay and reverse the charges against Ms. Kurczewski; it was seconded by Dr. Elliott Moeser.

Ayes – 5: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

Noes – 0:

- b. **Antoinette Jones**, Certified Nursing Assistant, BHD
Hearing Examiner – Chuck Schumacher
Written Charges for Discharge, dated September 29, 2017

ACTION: Maria Monteagudo made a motion to accept the recommendation to sustain the charges for discharge; it was seconded by Janet Cleary.

Ayes – 5: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

Noes – 0:

Meeting Adjournment

ACTION: Mary Ellen Powers made a motion to adjourn the meeting; it was seconded by Janet Cleary.

Ayes – 3: Mary Ellen Powers, Maria Monteagudo, Janet Cleary, Dr. Karen Jackson and Dr. Elliott Moeser.

Noes – 0

Meeting adjourned at 4:50 p.m.

Approved by:

Angela Nixon
Secretary to the Civil Service Commission

AN: sh
C: Personnel Review Board